

CLEANING GUIDE RENTAL PROPERTIES

KITCHEN

- Stove - Cook top including knobs & underneath knobs, Under hotplates & hotplate rings as well as the plates and rings themselves, wall, inside oven & racks including side rails, grill, drip tray, external sides & surrounding, behind stove floor and wall to be cleaned.
- Exhaust Fan/Range hood – Gauze to be removed & washed. Inside & surrounds to be free of all grease.
- Kitchen Cupboards & Drawers – All cupboards & drawers to be wiped clean inside & out, underneath bottom drawer to be checked for personal belongings and wiped. On top of cupboards to be wiped clean & non-greasy.
- Bench tops & kick boards to be wiped clean.
- Walls/tiles & ceilings need to be cleaned & free from grease & food matter and webs.
- Kitchen Sink – around base of taps, plug hole & behind sink, all mould to be removed & wiped clean. Plug to be cleaned
- In-sink- orator to be flushed out, disinfected & free from all food scraps.

BATHROOM

- Vanity – Taps/Spout free from all soap residue & toothpaste.
 - Plugs, plug hole & behind taps- all mould removed & wiped clean
 - Mirror – free from streaks
- Shower- Base of shower, grout, tiles, shower screen to be free from all soap residue & mould and body grease. (Shower curtain to be washed or replaced if supplied)
- Bath - Taps, bath & plug & plug hole to be free from mould, hair & soap residue.
- Toilet - Bowl (including under water line), Seat & lid, Cistern & surrounds to be cleaned & disinfected.
- Soap Dishes to be clean and free of soap residue top and bottom

LAUNDRY

- Laundry tub – Clean tubs underneath tubs (cabinet), taps, front of cabinet & plug hole.

GENERAL/ THROUGHOUT

- Floors – Carpets to be professionally cleaned & receipt supplied & other floor types to be mopped clean.
- Walls & Doors- Wash off all dirty marks inc hand prints and blue tac
- Power points & Switches – free from dirt, dust & finger prints
- Ceiling Fans – clean blades top and bottom & wipe over rest
- Window Sills, Frames & Tracks – to be left clean and free of dirt and insects
- Windows – Clean with no smudges (Inside only)
- A/C's – Wipe over external and clean filters
- Light fittings – Dust & wipe over (Remove dead bugs), ensure lights all working
- Remove all webs and mildew on ceilings – all mildew needs to be removed (try vinegar & water)
- Wardrobes & Linen cupboards – ALL personal items to be removed, shelves, rails & back walls wiped clean, internal, external to be left clean inc runners
- Curtains/Drapes to be washed/cleaned in accordance with fabric

- Venetian Blinds – MUST be cleaned (all dust & greasy residue removed) cords to be free of knots.
- All skirtings to be left clean and free of dust and scuffs

EXTERNAL / OUTSIDE

- Yard – Mow, whipper snip, trim shrubs, weed garden beds & spray or remove any weeds in paved/pebbled areas. ALL CLIPPINGS TO BE REMOVED.
- Driveway, garage, carport & concrete areas to be free from all oil stains , grease Webs. Walls and lights to be left clean and bug free. Weed free where applicable
- NO RUBBISH to be left in garden, yard or under house.
- Garden shed to be left clean, swept and free of oil, dirt, webs

- Balconies or Verandahs to be left clean web free, railings dusted, lights clean and bug free, all lights to be in working order.
- Pools to be left clean and chemically balanced, all pool equipment must be clean and in good working order,
- Ponds must be left clean and weed free.

PLEASE DISREGARD ANY ITEMS WHICH ARE NOT APPLICABLE

BINS TO BE PUT OUT FOR COLLECTION REGARDLESS OF DAY